



Position Description

The Children's Investment Fund Foundation (UK)

Portfolio Manager

Organisation

Founded in 2003, The Children's Investment Fund Foundation (CIFF) aims to demonstrably improve the lives of children living in poverty in developing countries through large-scale and sustainable impact. It seeks to accomplish this mission through engaged investing which results in high-performing, sustainable programs operating at scale; and influencing change in policy, organisational performance and investment trends for the benefit of children.

CIFF's goals are to:

- Discover high impact investing opportunities to unleash positive outcomes for children.
- Design interventions with entrepreneurial and growth-oriented partners to tackle these issues directly.
- Deliver breakout performance through deep, active and rigorous engagement.
- Be a leader in international philanthropy by proactively and consistently delivering measurable and large scale results.
- Leverage complementary capabilities and resources toward a shared goal.

The Foundation bases its approach on the following child well-being impact areas:

- Child survival
- Child nutrition & hunger alleviation
- Adolescent reproductive health
- Educational attainment
- Early childhood development
- Economic readiness
- Care environment

With an asset base of approximately \$1.7 billion, CIFF employs more than 35 professionals in England, Africa and India. CIFF is funded through a hedge fund, coupling business acumen and principles with development experience and best practices to transform the landscape for children.

For more information please visit www.ciff.org

Position

The key function of the Portfolio Managers (PMs) is to maximise the impact for children from each investment that is made. They have accountability for CIFF's programmes within a designated geography or for a key organisational relationship. These senior roles will be responsible for multi-million dollar portfolios, developing and coordinating CIFF's approach and driving the performance of investments to achieve the most for children.

- Represent CIFF with NGOs, partners, investors, Government and UN officials and other key stakeholders. Build CIFF's reputation and networks in the relevant geographies and sectors.
- Provide oversight and management of allocated portfolio elements to ensure the effectiveness of all funded initiatives. Formulate achievable execution plans by developing program change frameworks that identify key levers of impact and programmatic elements that provide the greatest marginal benefit. For programs that are not delivering impact, work with portfolio managers to strengthen, scale down or modify their activities.
- Develop aligned investment, policy agenda and program implementation plans for allocated portfolio, ensuring all programs deliver on strategic CIFF goals.
- Work within the country and with other CIFF Portfolio Managers to ensure that each investment realizes all potential opportunities to galvanize further support, ensure sustainable results and expand impact.
- Ensure that the learning and best practices of grantees extend beyond the direct impact of programs. Identify and connect programs to best practice organizations and approaches.
- Work with grantees to develop advocacy and policy change strategies, such as adopting best practices or improving legal frameworks, as well as developing appropriate information dissemination strategies.
- Keep CIFF Executive Management informed of major issues, achievements and developments in the portfolio. Report on overall portfolio performance on a periodic basis (annual, monthly, ad hoc) generating narrative and financial reports on the portfolio and ensuring compliance with grant contract terms (with support from portfolio analyst).
- Work with Investment Manageress as required, to support the development of investment proposals to the CIFF Board.
- Working with the CIFF Performance Measurement and Effectiveness staff, develop monitoring processes and provide capacity-building of grantee organisations to ensure an effective system of impact assessment

Qualifications and Experience

- A Bachelor's degree or equivalent (required); advanced degree strongly preferred.
- Senior project or business management experience on a global or regional scale within the private sector and/or the development sectors; a blend of both is preferred.
- Experience working in developing countries, especially with government, and an excellent network of international contacts in both private and NGO sectors.
- Demonstrable experience of developing and leading successful private/public partnerships at a global or regional level.
- Proven senior level managerial, operations, financial, problem solving, networking and organisational development experience.

- Expertise in relevant programming, especially health systems, HIV/AIDs, nutrition, food security or production or social marketing a distinct advantage.
- Proven business planning and implementation skills or programme management experience.
- Ability to analyse an organisation's strength of management, vision and adaptive capacity.
- Ability to set priorities and to lead planning processes; ability to think critically, objectively and strategically.
- Capacity to work in range of cultural and socio-economic contexts. Capacity to flex style and approach to maximise effectiveness.
- Strong interpersonal skills, and excellent communication skills in English. Relevant regional languages an advantage.
- Able to travel internationally and willing to work flexible hours.

Knowledge of India, South Asia or Sub-Saharan Africa more widely or CIFF priority impact areas is highly valued. Salary dependent on experience and includes a performance-based bonus.

Application Process

To apply for Portfolio Management roles in New Delhi, India: : <http://www.ciff.real-job.co.uk/pmd>

To apply for Portfolio Management roles based in Nairobi, Kenya: : <http://www.ciff.real-job.co.uk/pmn>